



MC No. 06 , s. 2008

MEMORANDUM CIRCULAR

TO : ALL HEADS OF ALL BRANCHES, SUBDIVISIONS, INSTRUMENTALITIES AND AGENCIES OF THE GOVERNMENT, INCLUDING GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS AND THEIR SUBSIDIARIES

RE : Deferment of the Implementation of MC No. 2, series of 2008 Relative to the Use of the Revised Form of the Statements of Assets, Liabilities and Network

On February 1, 2008, CSC Memorandum Circular No. 2, series of 2008 was issued requiring officials and employees to use the Baseline Declaration Form to reflect needed information as of December 31, 2007 for submission to the proper agency on or before April 30, 2008 and the Annual Declaration Form for the information in the succeeding years;

Pursuant to the statutory mandate of the CSC over the subject matter, and in response to the numerous queries and/or requests for clarification and/or deferment concerning the filling and submission of the new SALN Forms, the Commission promulgated CSC Resolution No. 08-0623 dated April 14, 2008 providing as follows:

1. **DEFER** the use of the new SALN Forms (Baseline Declaration and Annual Declaration Forms) for assets, liabilities and network of officials and employees **UNTIL NEXT YEAR**;
2. **ALLOW** the use of the 1994 SALN FORM to reflect such needed information as of **DECEMBER 31, 2007** to be submitted to the proper office **ON OR BEFORE APRIL 30, 2008**;
3. **CONSIDER** those filled and submitted SALNs using the new forms filed before the issuance of this Resolution to be in compliance with the aforementioned requirements of the Constitution, Laws and Rules on Public Disclosure; and
4. **DIRECT** all Civil Service Commission Regional and Field Offices to conduct information drive relative to the guidelines in the filling and submission of the new SALN Forms.

This issuance takes effect immediately.


CESAR D. BUENAFLOR
Acting Chairman

April 14, 2008/mccsalninfo



**Deferment of the Implementation
 of MC No. 2, series of 2008
 (Revised Form of the Statements of Assets,
 Liabilities and Networth or SALN)**

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RESOLUTION No. 080623

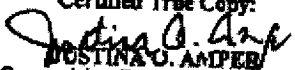
WHEREAS, Section 17, Article XI of the 1987 Constitution provides, *inter alia*, that "A public officer or employee shall, upon assumption of office and as often thereafter as may be required by law, submit a declaration under oath of his assets, liabilities and net worth."

WHEREAS, Section 7 of Republic Act No. 3019 (Anti-Graft and Corrupt Practices Act) provides that "Every public officer, within thirty days after assuming office and, thereafter, on or before the fifteenth day of April following the close of every calendar year, as well as upon the expiration of his term of office or upon his resignation or separation from office, shall prepare and file with the office of the corresponding Department Head, or in case of Head of Department or Chief of an independent office, with the Office of the President, a true detailed sworn statements of assets and liabilities, including a statement of the amounts and sources of his income, the amount of his personal and family expenses and the amount of income taxes paid for the next preceding calendar year. Provided, That public officers assuming office less than two months before the end of the calendar year, may file their first statement on or before the fifteenth day of April following the close of the said calendar year."

WHEREAS, Section 34, Book V of Executive Order No. 292 (Administrative Code of 1987) states that "A public officer or employee shall, upon assumption of office and as often thereafter as may be required by law, shall submit a declaration under oath of his assets, liabilities and network."

WHEREAS, Section 91 of Republic Act 7160 (Local Government Code of 1991) also provides that "Officials and employees of local government units shall file sworn statement of assets, liabilities and networth, lists of relatives within the fourth civil degree of consanguinity or affinity in government service, financial and business interest and personnel data sheets as required by law."

WHEREAS, Section 6 of Republic Act No. 6713 (Code of Conduct and Ethical Standards for Public Officials and Employees) requires public officials and employees to accomplish and submit declarations under oath their respective assets, liabilities, net worth and financial and business interest including those of their spouses and of unmarried children under eighteen (18) years of age living in their households;

Certified True Copy:

JUSTINA O. AMPAR
 Supervising Personnel Specialist
 Commission Secretariat and Liaison Office
 Civil Service Commission

WHEREAS, Section 12 of RA No. 6713 provides that the Civil Service Commission shall have the primary responsibility for the administration and enforcement of said Act and to promulgate rules and regulations necessary to carry out the provisions thereof;

WHEREAS, on April 29, 1989, the Commission issued the Rules Implementing the Code of Conduct and Ethical Standards for Public Officials and Employees which sets forth the rules on public disclosure, particularly the filing and submission of the Statements of Assets and Liabilities and Networth (SALN), among other things;

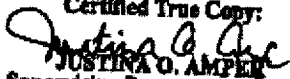
WHEREAS, on February 1, 2006, the Commission promulgated CSC Resolution No. 06-0231 amending and clarifying certain provision of the implementing rules in order to properly effectuate the law and rules on public disclosure and establish a standards review and compliance procedure to be observed by all public officials and employees in filing and submission of the Statements of Assets and Liabilities and Networth (SALN)

WHEREAS, in CSC Resolution No. 07-1814 dated September 10, 2007, the Commission replaced the 1994 SALN Form adopting the Baseline Declaration and Annual Declaration Forms;

WHEREAS, on February 1, 2008, then Chairman Karina Constantino-David issued CSC Memorandum Circular No. 2, series of 2008, requiring officials and employees to use the Baseline Declaration Form to reflect needed information as of December 31, 2007 for submission to the proper agency on or before April 30, 2008 and the Annual Declaration Form for the information in the succeeding years;

WHEREAS, the Commission received numerous queries and/or requests for clarification and/or deferment concerning the filing and submission of the new SALN forms primarily due to lack of time to disseminate vital information relative thereto;

WHEREAS, there is a felt need to defer the use of the new SALN Forms under the Baseline Declaration and Annual Declaration Forms to give ample time for the Commission to disseminate the new guidelines and to ensure uniformity, consistency and common understanding among the stakeholders in the filing and submission thereof;

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JUSTINA O. AMPEN
Supervising Personnel Specialist
Commission Secretariat and Liaison Office
Civil Service Commission

WHEREFORE, the Commission RESOLVES the following:

1. DEFER the use of the new SALN Forms (Baseline Declaration and Annual Declaration Forms) for assets, liabilities and networth of officials and employees UNTIL NEXT YEAR;
2. ALLOW the use of the 1994 SALN FORM to reflect such needed information as of DECEMBER 31, 2007 to be submitted to the proper office ON OR BEFORE APRIL 30, 2008;
3. CONSIDER those filled and submitted SALNs using the new forms filed before the issuance of this Resolution to be in compliance with the aforementioned requirements of the Constitution, Laws and Rules on Public Disclosure; and
4. DIRECT all Civil Service Commission Regional and Field Offices to conduct information drive relative to the guidelines in the filling and submission of the new SALN Forms.

Quezon City, APR 14 2008

Vacant
Chairman



CESAR D. BUENAFLOR
Acting Chairman


MARY ANN FERNANDEZ-MENDOZA
Commissioner

Attested by:


ROGELIO C. LIMARE
Assistant Commissioner

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Supervising Personnel Specialist
Commission Secretariat and Liaison Office
Civil Service Commission